

HOTEL RESERVATION FORM

BPS/ASCEPT/The University of Hong Kong
at
Le Meridien Cyberport
18-21 May 2015

I am a registered delegate for the above event. Please reserve the following accommodation:

SMART Room - City and Mountain View at HK\$1,470 per room per night, inclusive of:

* One daily buffet breakfast at Prompt (L4, serving from 0630 to 1030hrs)

Le MERIDIEN

Mr / Ms / Mrs / Dr / Prof Family Name _____ First Name _____

Passport Number _____ Nationality _____ Date of Birth _____

Institution / Organization _____

Job Title _____

Telephone number _____ Facsimile number _____

E-mail address _____

Business / Home Address _____

Arrival Date/Flight No./Time _____

Departure Date/Flight No/Time _____

Credit Card Type & No. _____

Cardholder Name _____ Exp date _____

Please advise us of any other requests:

* Special request for smoking room? Y / N

* Are you a Starwood Preferred Guest (SPG) member? Y / N SPG Number _____

If No, we will enrol you to be our SPG member at free.

* Hotel limousine pick up service from Airport to Hotel? HK\$790 for one way
HK\$1,500 for roundtrip

* Late check-out until 1800 hours at 50% of the room rate? (Check-out time is 1200hours) Y / N

* Other requests? _____

Please return the completed form to: Ms Wency Au - Assistant Conferences & Events Manager

Tel: +852 2980 7812 Fax: +852 2980 7850 E-mail: wency.au@lemeridien.com

Website: www.lemeridien.com/hongkong

Terms and Conditions

- 1) Room rate is available to successful registered delegates of the above program only.
- 2) Room rate is subject to 10% service charge & prevailing government tax (currently 0%) per room per night.
- 3) Room rate is available for bookings confirmed on or before 17 April 2015. After this date, room rate and category will be subject to hotel's availability.
- 4) Booking is guaranteed by guest own credit card. One night room rate will be levied for any cancellation or amendment made within 14 days prior to your arrival. Original entire period of stay will be levied for any cancellation or amendment made with in 7 days prior to your arrival.
- 5) Confirmation is subject to hotel's availability
- 6) All charge will be on guest own account

Hotel Knowledgement

Confirmation number : _____ Confirmed by : _____ Date : _____